



COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

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To enrich lives through effective and caring service

MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

July 2, 2003

To: Each Supervisor

From: Michael J. Henry
Director of Personnel

Subject: **STATUS OF WORKFORCE REDUCTION PLANS**

Attached is updated information relating to County departments that are currently implementing Workforce Reduction Plans.

Department of Health Services (DHS)

Effective June 30, 2003, 54 permanent employees were reduced, 60 permanent employees were laid off, and 309 temporary employees were released from County service. These numbers were provided by DHS and are notably lower than the numbers in the approved Workforce Reduction Plan due to intense mitigation efforts. We are working closely with the department to ensure all final actions are in line with the DHR approved Plan, Civil Service Rules, and applicable Board policies.

Parks and Recreation

Effective June 30, 2003, one permanent employee was reduced, one permanent employee was laid off, and one temporary employee was released. The remaining approved workforce reduction actions are postponed until August 31, 2003.

Child Support Services

A Workforce Reduction Plan was submitted for DHR review and approval on July 2, 2003 with an effective date of July 31, 2003. The proposed Plan includes the layoff or reduction of 285 permanent employees in 26 classes. On June 30, 2003, 109 temporary employees were released from County service.

Each Supervisor
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Reemployment List

The names of permanent County employees who have been laid off or reduced will be placed on a reemployment list and departments will be required to fill vacancies from this list in accordance with Civil Service Rule 19.08. We will continue to monitor hiring activities of the departments to ensure compliance with these provisions.

If you have any questions, please call me or your staff may contact Susan Toy Stern, Chief Deputy, at (213) 974-2631.

MJH:STS
SKT:SM

Attachment

c: Department Heads
Administrative Deputies
Personnel Officers

DEPARTMENT OF HUMAN RESOURCES
STATUS OF COUNTYWIDE WORKFORCE REDUCTION PLANS

ATTACHMENT

Status Report: July 2, 2003

Workforce Reduction Plan						Plan Approval Numbers			Employees Noticed			Final Actions Taken			
Department	Plan Submitted to DHR	Plan Approved by DHR	Exceptions to Order of Layoff		Target Effective Date	Employee Notice Date	No. of Permanent Employees Reduced	No. of Permanent Employees Laid off	No. of Temporary Employees Released	No. of Permanent Employees Reduced	No. of Permanent Employees Laid off	No. of Temporary Employees Released	No. of Permanent Employees Reduced	No. of Permanent Employees Laid off	No. of Temporary Employees Released
Public Defender	05/28/03	06/02/03	0		06/30/03 Cancelled	06/16/03 Cancelled	1	3	0	Cancelled	Cancelled	Cancelled	N/A	N/A	N/A
Health Services	06/12/03 (rev.)	06/15/03	30 308**		06/30/03	06/16/03	117	177	413	75	89	318	54	60	309
Parks & Recreation	06/04/03	06/09/03	0		06/30/03	06/16/03	2	14	16	2 (1 postponed until 8/31/03)	13 (11 postponed until 8/31/03)	16 (14 postponed until 8/31/03)	1	1	1
Child Support Services	07/02/03	07/09/03*	0		07/31/03	07/17/03*	TBD	TBD	109 (Effective 06/30/03)	TBD	TBD	109 Noticed on 06/11/03	TBD	TBD	109
TOTAL			338				120	194	538	77	102	443	55	61	419

* indicates target date
** Physician Specialists, MD; based on specialty and sub-specialty to meet patient care and public health needs.